

MEETING REPORT #2

Date: 13 October 2004

Time: 15.00- 16.00

Location: Computer Engineering Canteen

Attendees: All members

Purpose:

- Share the research results.
- Discuss on what works can be done before requirement analysis report; these works may be some more research on the specified topics, going to some restaurants and talking with the managers of them, and talking with experts on related topics, etc.
- General thoughts and critiques about the project group communication problems, meetings, their efficiency, and things like that, and suggestions on these things.

Order of business conducted:

✓ First of all, detailed explanations about subtopics shared by the group members previously are made and necessary critiques are performed. Everybody talked about their research areas and what they could find, what they could not find or understand; the aspects of the topics on which we must research deeper, and how these aspects become clearer for all group members. After talking, we decided that everybody would write a report about their assigned topics, researches in detail and problems about the topic as soon as possible.

✓ After the reports on the subjects become ready, “talking with the managers” phase would come. Since these meetings are so important for our future deliveries and the product, we tried to focus on every idea come our minds one by one. Following are the shared ideas on the meeting:

1. Going to some restaurants (One is Hocam Piknik , the others will be determined later) and talk with the managers about the software they use, details of the system, drawbacks and weaknesses of the system; ask them whether they have suggestions to us.
2. Talk with industrial engineering students and a professor on accounting, customer and stock management topics. Try to find the minimum requirements

of these systems and learn more about special technical terms on these subjects.

3. Via mail or direct talk, access experts of some of the topics and try to learn about these subjects as much as possible.

4. Research on the platforms (.Net, MS SQL, etc) we had chosen to use, and try to find some reference books on them. Up to the requirement analysis report, decide strictly the software requirements.

5. For a better understanding on Palm operated handhelds, try to observe a restaurant using these devices and try to examine the system well.

✓ Ahmet talked about a seminar on .Net , that he attended, held in our department. He mentioned that an important announcement about possible supports to be provided had been made. So we decided Ahmet to deal with sending mails to www.msacademic.net and try to find some reference books, or financial support.

✓ Lastly, we decided to go to Hocam Piknik first and to take an appointment. Before the meeting with the manager of Hocam Piknik, we would complete the reports on our topics and also possible questions we would ask to the manager were required to be ready.

✓ We decided that everything is ok about the meetings, they are efficiently held and help us a lot, as a triggering effect.

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